



**Govt. of Bihar**  
**Bihar Human Rights Commission,**  
**09, Bailey Road, Patna 800015**  
Ph.: 0612-2232280  
E-mail: sec.bih.nic.in

**Short Tender Notice regarding Annual Rate Contract (ARC) for Hiring of Commercial Vehicles to Bihar Human Rights Commission, Patna.**

Bihar Human Rights Commission, Patna is an autonomous body constituted by the Govt. of Bihar. Sealed quotation are invited from reputed and experienced agencies for providing Commercial Vehicles on hiring basis to Bihar Human Rights Commission, 09 Bailey Road, Patna for the financial year 2016-17.

Quotation forms including terms and conditions and quantity can be obtained from the Procurement cell of Bihar Human Rights Commission, Patna on all working days (Monday to Friday) between 10.00 AM and 05.00 PM. It may be downloaded from the website of BHRC (<http://bhrc.bih.nic.in>).

The last date and time for submission of the completed bid is 9<sup>th</sup> March 2016 on 04.00 PM. The bid will be opened on the last day of submission at 14<sup>th</sup> March 2016 in presence of the bidders or their authorized representatives who choose to attend.

In the event of the date specified for bid receipt and opening being declared as a holiday for BHRC, the due date for submission of Bids and opening of Bids will be the following working day at the appointed times.

**Bihar Human Rights Commission reserves the rights to cancel the bid without assigning any reasons.**

  
Dy. Secretary



**Govt. of Bihar**  
**Bihar Human Rights Commission,**  
**09, Bailey Road, Patna 800015**

Ph.: 0612-2232280

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To,

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Dear Sir/ Madam,

**Sub.: Short Tender Notice regarding Annual Rate Contract (ARC) for Hiring of Commercial vehicles to Bihar Human Rights Commission, Patna.**

Bihar Human Rights Commission, Patna is an autonomous body constituted by the Govt. of Bihar. Sealed quotation are invited from reputed and experienced agencies for providing Commercial Vehicles of hiring basis to Bihar Human Rights Commission, 09 Bailey Road, Patna 800015 (BHRC) for the financial year 2016-17. The contract period is effective from the date of awarding the contract to 31.03.2017.

The agency putting up the quotation should have minimum five (5) years of experiences in carrying out similar work.

Sl. No.	Name of the Vehicles	Mode of Vehicles	Type of Vehicles	Quantity
1	Scorpio	Diesel	A.C and Non A.C	As per requirement
2	Indigo	Diesel	A.C.	
3	Tata Safari	Diesel	A.C.	
4	Innova/ Ertiga	Diesel	A.C and Non A.C.	
5	Bolero	Diesel	A.C and Non A.C.	
6	Tata Sumo/ Victa	Diesel	Non A.C.	
7	Indica	Diesel	A.C and Non A.C.	

**I. Terms & Condition:**

- The make and model of the above mentioned commercial vehicles should not be earlier than 2007.
- All the vehicles must have valid permit to run in the territory of Bihar.
- The vehicles shall be kept neat and clean and in perfect running condition and should be provided with basic amenities.

**II. Contract Price:**

- Quotations should be submitted on the letterhead of the bidder in the format provided with this letter (Annexure-1). Corrections, if any, shall be made by

- (b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- (c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subjected to adjustment on any account.
- (d) The prices should be quoted in Indian Rupees Only.
- (e) Each bidder shall submit only one quotation.
- (f) The Contract period is only for One Year. The contract may be extended beyond one year based on the performance of the firm.

**III. Bidder has to submit following documents along with the quotation**

- (a) Copy of the registration with Tourism Dept. of Govt. of India/ State Govt.
- (b) Copy of Service Tax Registration Certificate.
- (c) Copy of Income tax return for the last two years.
- (d) Copy of PAN Card.
- (e) Document in support of the past performance.
- (f) The Bid should accompany a DD/ Pay Order of Rs. **10,000/- (Rupees Ten thousand only)** drawn on and nationalized Bank in the Name of **Deputy Secretary, Bihar Human Rights Commission, Patna** payable at Patna towards Earnest Money Deposit (EMD).

**IV. Service:**

Provision of registered commercial vehicles (Taxi) with licensed drivers, on hiring basis for running in Bihar.

**V. Validity of Quotation:**

Quotation shall remain valid for a period of not less than 90 days after the deadline date specified for submission.

**VI. Evaluation of Quotation:**

The purchaser shall evaluate and compare the quotation determined to be substantially responsive i.e. which

- (a) Are properly signed; and
- (b) Conform to the terms and conditions, Eligibility Criteria and specifications.
- (c) Quotation will be evaluated separately for each commercial vehicle.

**VII. Award of Contract:**

BHRC will finalize the rate contract of the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- (a) Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations any time prior to the award of the contract

- (b) The bidder whose bid is accepted will be notified of the award of the contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

**VIII. Payment:**

No advance payment will be made. Payment will be made after submission of the bill along with the certification by the competent officer who utilized service of vehicle.

**IX. Submission of Bid:**

The last date and time for submission of the completed bid is 04.00 PM on 9<sup>th</sup> March 2016.

**X. Tender Opening:**

The bid will be opened on the last day of submission of bid (i.e. on 14<sup>th</sup> March 2016) at 04.00 PM in presence of the bidders of their authorized representatives who choose to attend.

In the event of the date specified for bid receipt and its opening being declared as a holiday for BHRC, the due date for submission of Bids and opening Bids will be the following working day at the appointed time.

**Bihar Human Rights Commission reserves the rights to cancel the bid without assigning any reasons.**

  
Dy. Secretary

**Annexure- I**

Date: \_\_\_\_\_

To,  
The Deputy Secretary  
Bihar Human Rights Commission,  
09, Bailey Road, Patna 800015.

**Sub: Submission of quotation for "Annual Contract for Hiring of Commercial Vehicles."**

**Ref:** Your Inquiry No. \_\_\_\_\_ date \_\_\_\_\_ Due on \_\_\_\_\_

**Quotation**

Sl. No.	Type of Vehicle	Rate in Rupees inclusive of all taxes and other charges (such as fuel driver etc.)									
		Local Booking			For Outstation Booking			Monthly Basis			
		4 hrs/40 Km	8 hrs/60 Km	12 hrs/80 Km	Basic Rate per Kms.	Night Halt	Minimum Chargeable (Kms) per day	Upto 1000 Kms	Upto 1500 Kms	Upt 2000 Kms	Extra Rate per Km.
01.	Scorpio Non A.C.										
02.	Scorpio A.C.										
03.	Indigo A.C.										
04.	Tata Safari A.C.										
05.	Innova/ Ertiga Non A.C.										
	Innova/ Ertiga A.C.										
06.	Bolero Non A.C.										
	Bolero A.C.										
07.	Tata Sumo/ Victa Non A.C.										
08.	Indica Non A.C.										
09.	Indica A.C.										

Signature of authorized signatory

Name

Designation

Seal

**COMPARATIVES STATEMENT REGARDING HIRING OF VEHICLES**

**TENDER OPENED ON -**  
**(TECHNICAL EVALUATION)**

S.N.	Credential	Name of the Agencies		
01.	Copy of registration with the Tourism Dept. of Govt. of India/ State Govt.			
02.	Minimum three (3) years of experience in rendering similar type of services.			
03.	Copy of Service Tax registration Certificate.			
04.	Copy of Income Tax return for the last two years.			
05.	Copy of PAN Card.			
06.	Document in support of past performances.			
07.	DD of Rs. 10,000/- in favor of Deputy Secretary, Bihar Human Rights Commission, Patna payable at Patna.			
08.	Status			

**COMPARATIVE STATEMENT REGARDING HIRING OF VEHICLES**

**TENDER OPENED ON-**  
**(FINANCIAL EVALUATION)**

S.N.	Types of vehicles	Name of the Agencies with unit rate in ` inclusive of all taxes and other charges (such as fuel, drivers, maintenance etc.)		
Remarks				
<b>1.</b>	<b>Scorpio Non A.C.</b>			
<b>A.</b>	<b>For Local Booking</b>			
i.	4 hrs/ 40 KMS			
ii.	8 hrs/ 60 KMS			
iii.	12 hrs/ 80 KMS			
<b>B.</b>	<b>For Out Station Booking</b>			
i.	Basic Rate per KMS			
ii.	Night Halt			
iii.	Minimum Chargeable (kms) per day			
<b>C.</b>	<b>For Monthly Basis</b>			
i.	Upto 1000 KMS			
ii.	Upto 1500 KMS			
iii.	Upto 2000 KMS			
iv.	Extra Rate per km			
<b>2.</b>	<b>Scorpio A.C.</b>			
<b>A.</b>	<b>For Local Booking</b>			
i.	4 hrs/ 40 KMS			
ii.	8 hrs/ 60 KMS			
iii.	12 hrs/ 80 KMS			
<b>B.</b>	<b>For Out Station Booking</b>			
i.	Basic Rate per KMS			
ii.	Night Halt			
iii.	Minimum Chargeable (kms) per day			

<b>C.</b>	<b>For Monthly Basis</b>			
i.	Upto 1000 KMS			
ii.	Upto 1500 KMS			
iii.	Upto 2000 KMS			
iv.	Extra Rate per km			
<b>3.</b>	<b>Indigo A.C.</b>			
<b>A.</b>	<b>For Local Booking</b>			
i.	4 hrs/ 40 KMS			
ii.	8 hrs/ 60 KMS			
iii.	12 hrs/ 80 KMS			
<b>B.</b>	<b>For Out Station Booking</b>			
i.	Basic Rate per KMS			
ii.	Night Halt			
iii.	Minimum Chargeable (kms) per day			
<b>C.</b>	<b>For Monthly Basis</b>			
i.	Upto 1000 KMS			
ii.	Upto 1500 KMS			
iii.	Upto 2000 KMS			
iv.	Extra Rate per km			



**COMPARATIVE STATEMENT REGARDING HIRING OF VEHICLES**

**TENDER OPENED ON-**  
**(FINANCIAL EVALUATION)**

S.N.	Types of vehicles	Name of the Agencies with unit rate in ` inclusive of all taxes and other charges (such as fuel, drivers, maintenance etc.)		
		NA	NA	NA
	Remarks	NA	NA	NA
<b>4.</b>		<b>Tata Safari A.C.</b>		
<b>A.</b>		<b>For Local Booking</b>		
i.	4 hrs/ 40 KMS			
ii.	8 hrs/ 60 KMS			
iii.	12 hrs/ 80 KMS			
<b>B.</b>		<b>For Out Station Booking</b>		
i.	Basic Rate per KMS			
ii.	Night Halt			
iii.	Minimum Chargeable (kms) per day			
<b>C.</b>		<b>For Monthly Basis</b>		
i.	Upto 1000 KMS			
ii.	Upto 1500 KMS			
iii.	Upto 2000 KMS			
iv.	Extra Rate per km			
<b>5.</b>		<b>Innova/ Ertiga Non A.C.</b>		
<b>A.</b>		<b>For Local Booking</b>		
i.	4 hrs/ 40 KMS			
ii.	8 hrs/ 60 KMS			
iii.	12 hrs/ 80 KMS			
<b>B.</b>		<b>For Out Station Booking</b>		
i.	Basic Rate per KMS			
ii.	Night Halt			
iii.	Minimum Chargeable (kms) per day			

<b>C.</b>	<b>For Monthly Basis</b>			
i.	Upto 1000 KMS			
ii.	Upto 1500 KMS			
iii.	Upto 2000 KMS			
iv.	Extra Rate per km			
<b>6.</b>	<b>Innova/ Ertiga A.C.</b>			
<b>A.</b>	<b>For Local Booking</b>			
i.	4 hrs/ 40 KMS			
ii.	8 hrs/ 60 KMS			
iii.	12 hrs/ 80 KMS			
<b>B.</b>	<b>For Out Station Booking</b>			
i.	Basic Rate per KMS			
ii.	Night Halt			
iii.	Minimum Chargeable (kms) per day			
<b>C.</b>	<b>For Monthly Basis</b>			
i.	Upto 1000 KMS			
ii.	Upto 1500 KMS			
iii.	Upto 2000 KMS			
iv.	Extra Rate per km			

**COMPARATIVE STATEMENT REGARDING HIRING OF VEHICLES**

**TENDER OPENED ON-**  
**(FINANCIAL EVALUATION)**

S.N.	Types of vehicles	Name of the Agencies with unit rate in ` inclusive of all taxes and other charges (such as fuel, drivers, maintenance etc.)		
		NA	NA	NA
	Remarks	NA	NA	NA
<b>7.</b>		<b>Bolero Non A.C.</b>		
<b>A.</b>		<b>For Local Booking</b>		
i.	4 hrs/ 40 KMS			
ii.	8 hrs/ 60 KMS			
iii.	12 hrs/ 80 KMS			
<b>B.</b>		<b>For Out Station Booking</b>		
i.	Basic Rate per KMS			
ii.	Night Halt			
iii.	Minimum Chargeable (kms) per day			
<b>C.</b>		<b>For Monthly Basis</b>		
i.	Upto 1000 KMS			
ii.	Upto 1500 KMS			
iii.	Upto 2000 KMS			
iv.	Extra Rate per km			
<b>8.</b>		<b>Bolero A.C.</b>		
<b>A.</b>		<b>For Local Booking</b>		
i.	4 hrs/ 40 KMS			
ii.	8 hrs/ 60 KMS			
iii.	12 hrs/ 80 KMS			
<b>B.</b>		<b>For Out Station Booking</b>		
i.	Basic Rate per KMS			
ii.	Night Halt			
iii.	Minimum Chargeable (kms) per day			

<b>C.</b>	<b>For Monthly Basis</b>			
i.	Upto 1000 KMS			
ii.	Upto 1500 KMS			
iii.	Upto 2000 KMS			
iv.	Extra Rate per km			
<b>9.</b>	<b>Tata Sumo/ Victra Non A.C.</b>			
<b>A.</b>	<b>For Local Booking</b>			
i.	4 hrs/ 40 KMS			
ii.	8 hrs/ 60 KMS			
iii.	12 hrs/ 80 KMS			
<b>B.</b>	<b>For Out Station Booking</b>			
i.	Basic Rate per KMS			
ii.	Night Halt			
iii.	Minimum Chargeable (kms) per day			
<b>C.</b>	<b>For Monthly Basis</b>			
i.	Upto 1000 KMS			
ii.	Upto 1500 KMS			
iii.	Upto 2000 KMS			
iv.	Extra Rate per km			

**COMPARATIVE STATEMENT REGARDING HIRING OF VEHICLES**

**TENDER OPENED ON-**  
**(FINANCIAL EVALUATION)**

S.N.	Types of vehicles	Name of the Agencies with unit rate in ` inclusive of all taxes and other charges (such as fuel, drivers, maintenance etc.)		
		NA	NA	NA
<b>10.</b>		<b>Indica Non A.C.</b>		
<b>A.</b>		<b>For Local Booking</b>		
i.	4 hrs/ 40 KMS			
ii.	8 hrs/ 60 KMS			
iii.	12 hrs/ 80 KMS			
<b>B.</b>		<b>For Out Station Booking</b>		
i.	Basic Rate per KMS			
ii.	Night Halt			
iii.	Minimum Chargeable (kms) per day			
<b>C.</b>		<b>For Monthly Basis</b>		
i.	Upto 1000 KMS			
ii.	Upto 1500 KMS			
iii.	Upto 2000 KMS			
iv.	Extra Rate per km			
<b>11.</b>		<b>Indica A.C.</b>		
<b>A.</b>		<b>For Local Booking</b>		
i.	4 hrs/ 40 KMS			
ii.	8 hrs/ 60 KMS			
iii.	12 hrs/ 80 KMS			
<b>B.</b>		<b>For Out Station Booking</b>		

i.	Basic Rate per KMS			
ii.	Night Halt			
iii.	Minimum Chargeable (kms) per day			
<b>C.</b>	<b>For Monthly Basis</b>			
i.	Upto 1000 KMS			
ii.	Upto 1500 KMS			
iii.	Upto 2000 KMS			
iv.	Extra Rate per km			